

# Resilience in the face of change

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Annual Report 2020



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REGISTERED CHARITY NAME: A Partner in Education

REGISTERED CHARITY NUMBER: 1133224

COMPANY REGISTRATION NUMBER: 07079874

REGISTERED ADDRESS: 91 Eaton Terrace, London, SW1W 8TW

# Message from APIE's Chief Executive

Exactly 2 weeks after the first Covid-19 case was recorded in Rwanda, I began my role as the new Chief Executive of APIE. Although I will always look back on 2020 with shock and sadness, I will also remember this year as a time when I was endlessly amazed by the ability of families, communities and organisations to adapt to ever-changing and unprecedented circumstances. Within hours of the announcement in March that Rwanda's schools would close, APIE had worked with Umubano Academy to ensure that the pupils would continue to learn throughout lockdown. As parents struggled to earn a living, and as teachers continued to go unpaid, APIE established an emergency coronavirus fund so families didn't go hungry and had the basic technology to deliver and access learning. We also quickly adapted our EQUIP training programme so we could keep training teachers amid the pandemic.

I'm immensely proud that APIE has managed to do all this, with a small team of staff and volunteers who were themselves working under difficult circumstances – isolated from colleagues, friends and family and trying to teach their own children at home too.

Although none of us could ever have predicted that a global pandemic would be the major challenge of 2020, our experiences this year have underlined the vital importance of teaching resilience and adaptability. Our Education for Peace programme will be more important than ever in the coming years, and we are excited to continue training Rwandan educators to show the next generation how to embrace challenges and learn from mistakes – vital skills indeed for the post-Covid world.

Finally, I would like to pay tribute to the generosity of our donors and funders. In 2020 we secured new grants from UK Aid Direct, the British & Foreign School Society, the British Council, the Dinan Family Foundation, Victoria League and Lef Pillon. We also partnered with The Funding Network and The Big Give to run successful online fundraisers. Individual donors, too, have amazed us with their kindness. Every donation means the world to us.

Thank you to all our partners in education.



**Amy Barnecutt, Chief Executive**



# Rwanda's education system in 2020

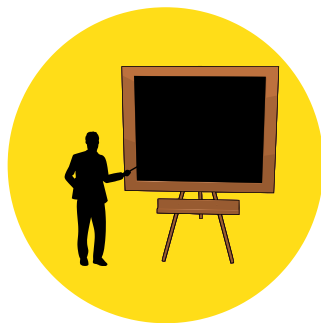
Education continues to be a priority for the Government of Rwanda. In recent years, the country's education system has significantly expanded access to education, and the current Education Sector Strategic Plan 2018–2024 focuses on further strengthening the quality and relevance of education to better prepare students to meet the needs of the labor market. However, the coronavirus pandemic threatens to reverse the recent growth of Rwanda's education sector. An Education Sector COVID-19 Response Plan was developed to address the education challenges posed by the pandemic. This set out government priorities to expand remote learning opportunities and ensure the safe return to school of all students after lockdown by expanding handwashing facilities; establishing catch-up programmes, training teachers; and implementing a back-to-school programme.

Radio and TV  
used to support  
remote learning



Schools closed  
from March to  
November

18,000 new  
teachers  
recruited



22,000 new  
classrooms  
built

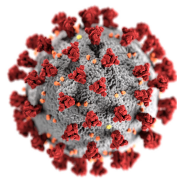
33,000 teachers  
tested for  
proficiency in  
English



Enhanced  
sanitation  
facilities in xxxx  
schools



# Covid-19 in Rwanda



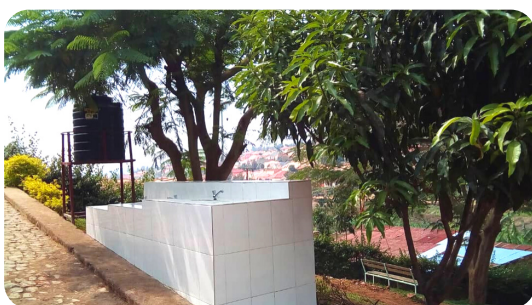
## APRIL

APIE provides hardship funds to staff and families in school and supports Umubano Academy to deliver remote learning



## AUGUST

Kigali International Airport reopens for commercial flights with quarantine restrictions



## NOVEMBER

Some students return to school  
2nd: P5 and P6 return to school  
23rd: P4, S1 and S2 return to school

## MARCH

14th: First Covid-19 case in Rwanda  
16th: All schools in Rwanda closed  
21st: Kigali International Airport suspends commercial flights. National lockdown begins in Rwanda



## MAY

4th: Lockdown restrictions eased but national 7pm-5am curfew imposed  
Schools remain closed. Remote learning continues



## OCTOBER

Preparation begins for school reopening

- hand washing facilities built
- staff trained on health measures
- Umubano Covid-19 taskforce established

# Expanding knowledge and imagination

**FUNDER: Dinan Family Trust**

**PROJECT: To provide quality reading and research opportunities for students and teachers at Umubano Academy**

- Construction work completed to double the size of the library and add an outdoor covered reading area
- Over 3000 books have been catalogued using Follett Library Software for digital browsing and ease of tracking
- 21 teachers have been trained on how to use the software
- 10 Microsoft Surface laptops have been installed with internet access for individual research projects
- 2 librarians have been employed to assist library users

“Thanks to the Dinan Family Trust we can now read our favourite books and use the internet for better understanding.”

*Umubano Academy Student*



# Equipping students with skills for life

**FUNDER:** British Council (awarded to Oaklands School in Bethnal Green, UK)

**PROJECT:** To jointly deliver a Kids MBA to students from both Umubano Academy and a UK school, to develop students' cultural capital, confidence and enterprise skills

- 13 students from Oaklands School, Bethnal Green worked with XX students from Umubano Academy on the Kids MBA programme in February 2020
- 5 viable income-generating business ideas were presented by the students at the end of the course in front of a panel of judges
- Students reported learning about the similarities and differences between UK and Rwanda and their education systems
- Students increased their enterprise skills and described an increase in confidence, particularly in public speaking
- Oaklands School raised £300 after their trip to our scholarship fund

“ The most beautiful thing about Umubano Academy is how the idea that ‘knowledge is power’ is truly radiated. I have so much respect for the school.”

*Oaklands School Student*



# Reducing our carbon footprint



With so much Rwandan sunshine, the energy provided by our solar panels saves an average of £30 per month on electricity bills, and it reduces our carbon footprint

**FUNDERS:** Cedar Hill Foundation, APIE UK Christmas Fundraiser, US Friends of APIE fundraising campaign

**PROJECT:** To produce our own energy at Umubano Academy, in order to reduce our environmental impact, lower school running costs and educate students about sustainable energy sources

- Solar system installation completed in August 2020
- Solar energy supplied to all of UA's secondary classrooms, the hall and neighbouring facilities
- 1256W of solar energy produced from August to December 2020
- 877W of solar energy used from August to December 2020
- Plans are underway for students to learn about the school's solar energy system when they return to school after lockdown

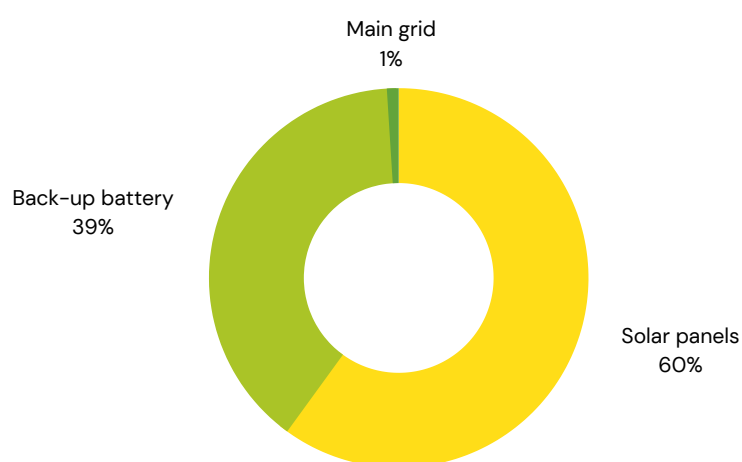


## Solar panels being installed on the roof of Umubano Academy



“ I am proud to be the headteacher of a school where 99% of the electricity comes from a renewable source.”

*Jean de Dieu Dusingize, Headteacher*



Electricity usage by source, Umubano Academy, August – December 2020

# Supporting remote learning

With schools closed from March until November, APIE supported Umubano Academy to create a remote learning programme. Through WhatsApp, teachers sent out daily lessons to students to encourage them to continue learning. Students submitted work individually and received feedback from their teachers.

## Parent survey results

Umubano Academy parents were sent a questionnaire about their experience of home learning. Of the 111 parents who completed the survey:

- 93% were satisfied with school support during lockdown
- 88% felt the remote learning technologies were accessible for their children and age-appropriate
- 30% felt their children were not coping very well as a result of prolonged school closure



2000+  
WhatsApp  
lessons  
delivered to  
260 students



100% of  
teachers  
improved their  
ICT skills

“We had lots of fun discovering new things. I learned so many things I didn't know from the children.”

*Umubano Academy parent*

# Building parents' skills and confidence

Months of lockdown and remote learning have shone a spotlight on the vital role that parents play in supporting their child's education. APIE has partnered with Scholé – an education provider working in East Africa – to deliver an innovative programme to encourage Umubano Academy parents to support their child's development.

**FUNDER:** Tony Randall Theatrical Foundation

**PROJECT:** To deliver a remote learning programme aimed at increasing the quality of talk between young children and their parents. Thirty one families were sent simple weekly activities to do with their children via WhatsApp or SMS to promote story telling and narration of daily life, develop active listening skills, and encourage questioning



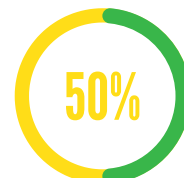
agreed that they had enjoyed doing the activities with their child/children and it enhanced the bond between them



agreed that their child was now more confident as a result of the Bright talk activities

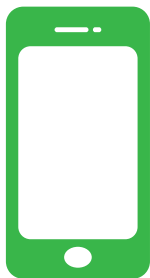


agreed that the time spent on the Bright Talk activities was time well spent and that their child/children enjoyed doing the activities



noticed significant developmental improvement in their children





ASK YOUR CHILD TO CLOSE THEIR EYES AND LISTEN TO THE SOUNDS AROUND THEM. ASK WHAT SOUNDS THEY CAN HEAR.



ASK YOUR CHILD TO JOIN YOU WHEN PREPARING A MEAL AND ASK QUESTIONS AS YOU GO ALONG ABOUT THE FOOD.



ASK QUESTIONS ABOUT YOUR CHILD'S DAY. WHAT ARE YOU GOING TO DO TODAY? HOW ARE YOU FEELING?



“ The activities are opening my daughter's mind to the world around her.”

*Umubano Academy parent*

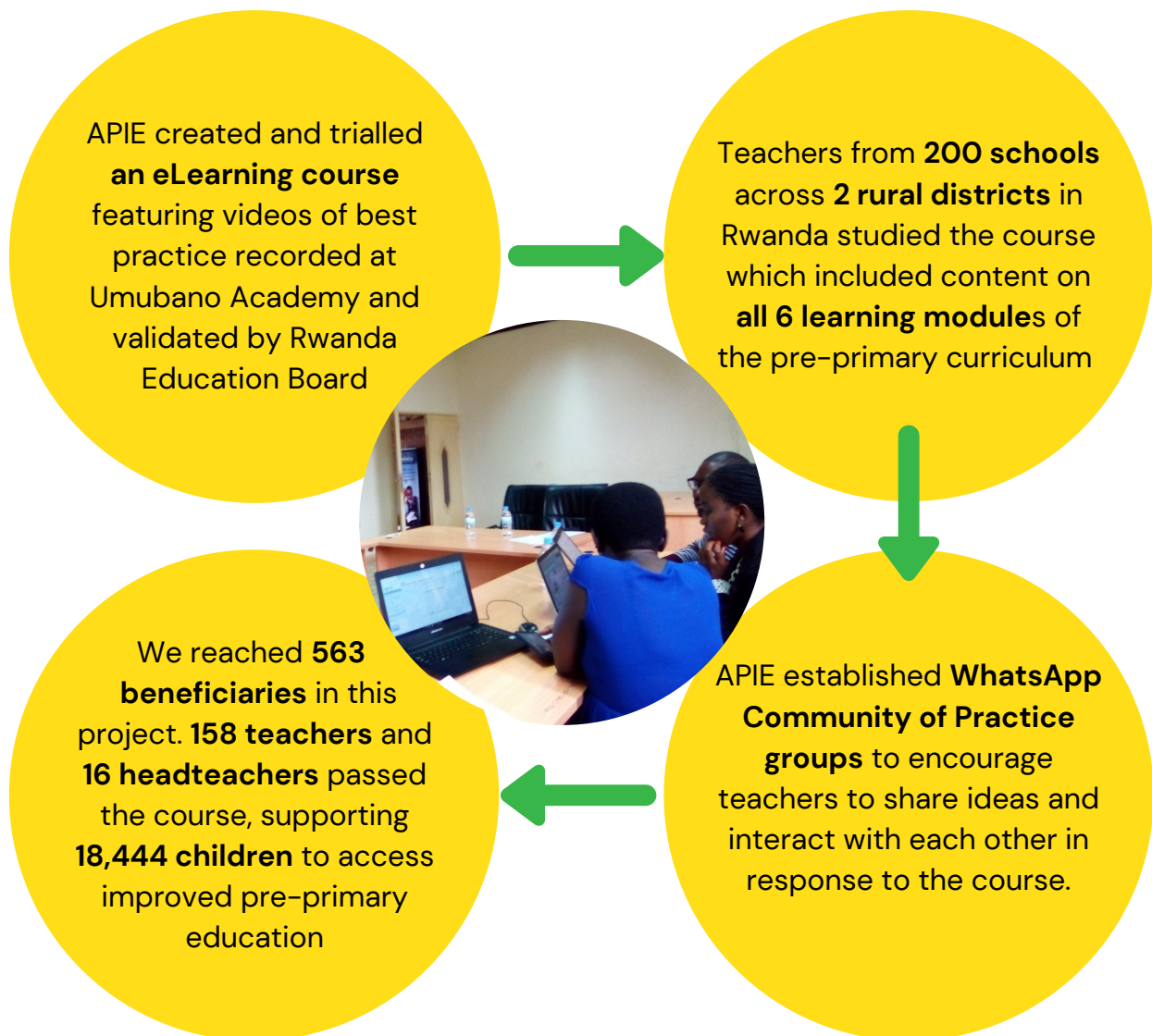




# Enhancing pedagogy for pre-primary

**FUNDERS:** UK Aid Direct's Small Charities Challenge Fund, match funding from the Grille Foundation and APIE

**PROJECT:** To enhance teaching skills and knowledge in pre-primary education in Rwanda through cost-effective, high quality professional development



# Promoting peace in the classroom and beyond



“ We consider everyone individually in the class when teaching and by using differentiation, everyone can learn and do something and feel valued.”

*Umubano Academy teacher*

In 2020, APIE received funding from Lef-Pillon Trust to launch our 5-year Education for Peace (E4P) project. This project seeks to capture learning from Umubano Academy on what makes a peaceful learning environment to share with government schools across Rwanda.

This year, we completed a large-scale piece of action research in Umubano Academy from which 6 themes emerged which will form the basis of our outreach modules. We also secured funding from two other grant-making bodies to amplify the reach of our project in Year Two.

## Education for Peace

- ✓ Behaviour management
- ✓ Growth mindset
- ✓ Collaborative learning
- ✓ Creative & critical thinking
- ✓ Inclusive education
- ✓ Developing global citizens

“ I create a growth mindset by encouraging the students not to give up, and to see failure as a step to learning, not a crime.”

*Umubano Academy teacher*

# Influencing policy

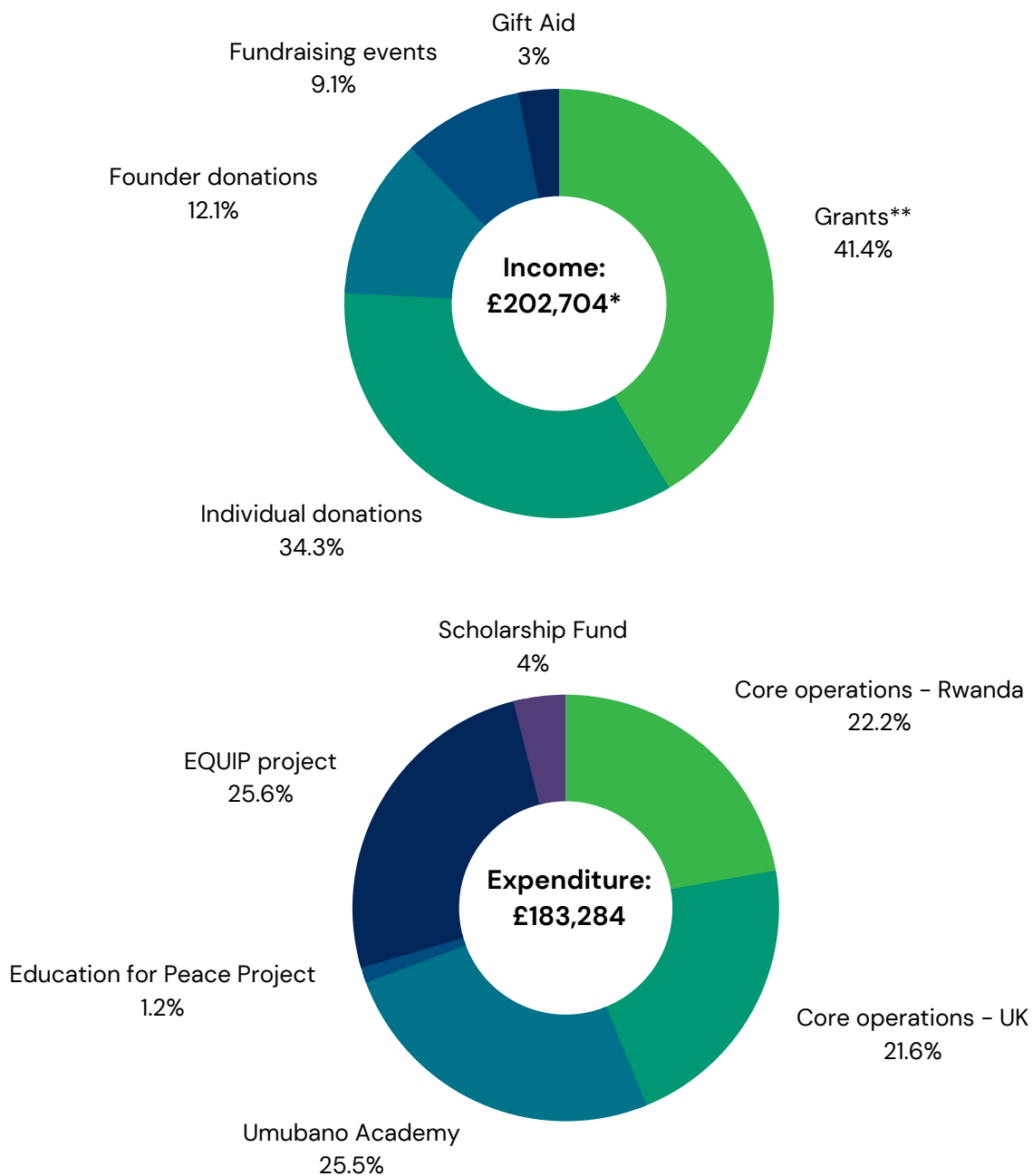
APIE values the opportunity to work at national level, influencing policymakers through advocacy and lesson sharing. This year we:

- Attended two Joint Review of the Education Sector meetings and received a direct response related to Early Childhood advocacy from the Minister of Education
- Collaborated on the advocacy issue of lack of salaries for pre-primary teachers, resulting in 500 pre-primary teachers being added to the government payroll
- Provided feedback on the National Literacy Policy, including improvements related to Inclusive Education that were later adopted
- Took part in three panel discussions, related to Inclusive Education, Early Childhood and Education for Peace
- Reviewed national training for the transition to teaching with English as the medium of instruction



# Income & expenditure

As with everything else this year, we had to adapt our fundraising plans for 2020, ensuring we had sufficient funds to meet existing priorities whilst generating additional income to address the unexpected challenges posed by the pandemic. In the face of such unprecedented and unexpected need, the generosity of our donors and the ingenuity of our staff and volunteers in both the US and UK was an inspiration. We extend our thanks to all the individual donors and grant-making bodies who have shown such generosity during this difficult year.



\*For the purpose of this report, donations in USD have been converted to GBP using an exchange rate of 0.7798

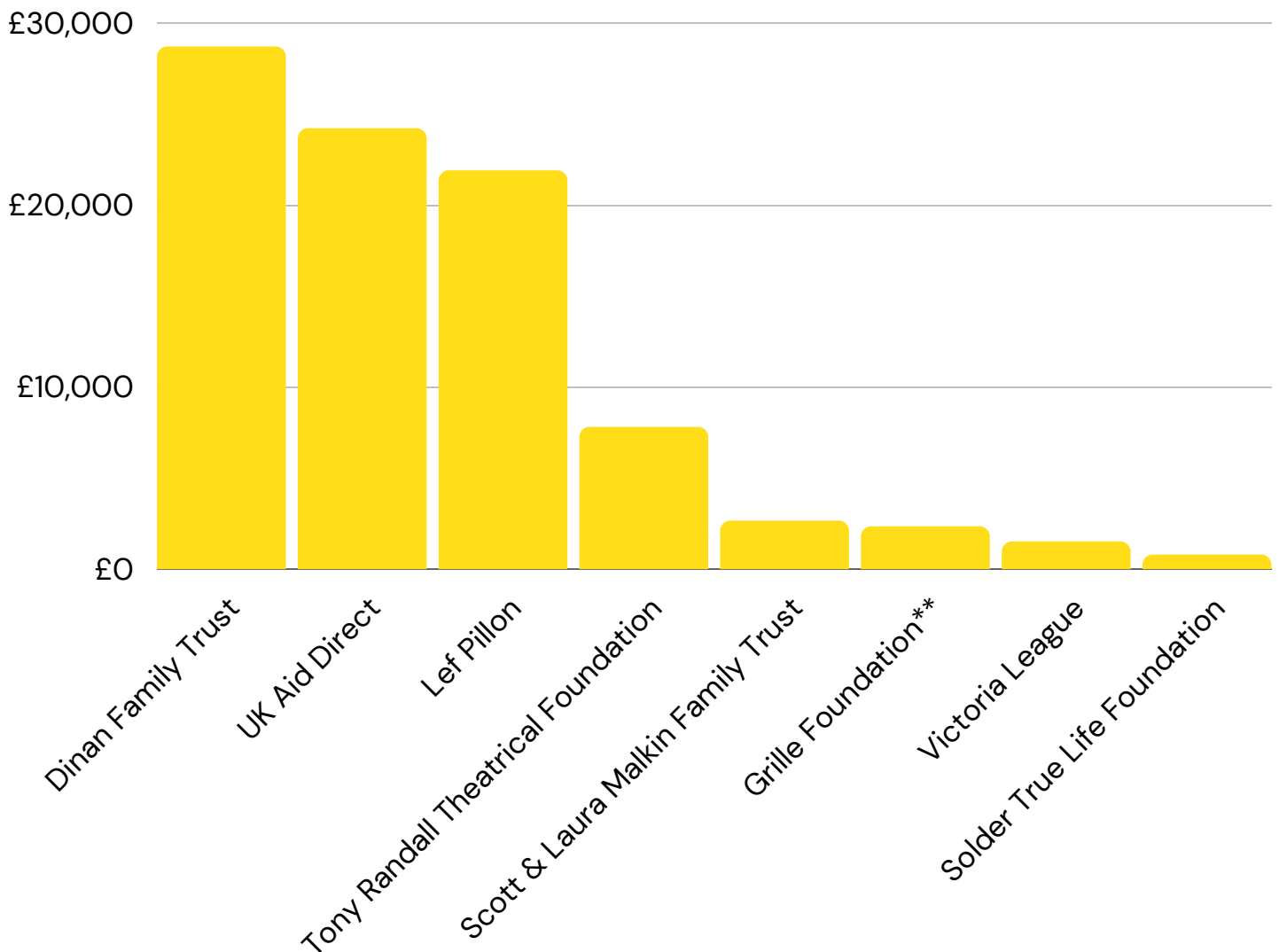
\*\* Excludes some grants made in 2020 but not yet transferred to Rwanda



# Income from grants

Grants are a vital source of income for small charities like APIE. Just over 40% of our income in 2020 came from grant-giving bodies, and we are hugely grateful to the trusts, foundations and funding bodies which enable us to continue our crucial work. We are especially thankful to be in receipt of a number of multi-year grants which provide us with some financial certainty and allow us to make strategic plans for future years.

## Grants in 2020



\*For the purpose of this report, donations in USD have been converted to GBP using an exchange rate of 0.7798

\*\*Grille Foundation grant was received in 2017 as a 2-year grant to support secondary scholarships in 2020 and 2021

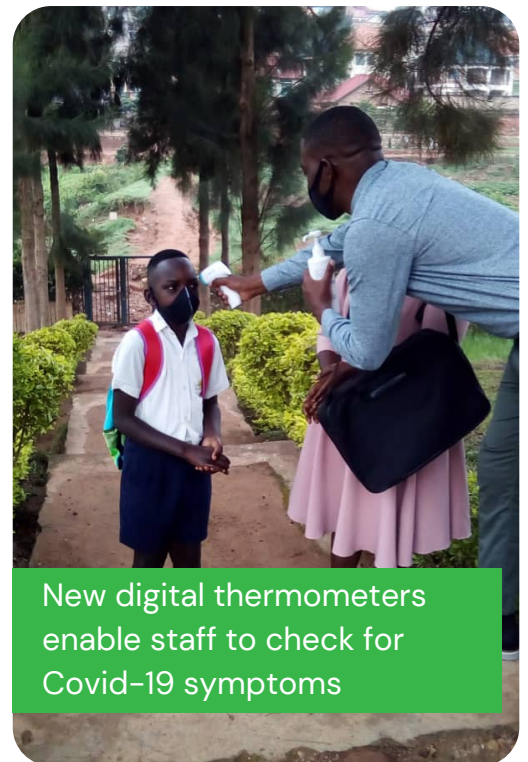
# Coronavirus Hardship Fund

With schools in Rwanda closed for 9 months in 2020 and Umubano Academy unable to generate any income, APIE launched a Coronavirus Hardship Appeal to support the school community and ensure their basic needs were met. Through fundraising in both the US and UK almost \$38,000 was raised to:

- Offer food and welfare support to over 30 scholarship students
- Provide a hardship gift to over 20 members of staff who were without salaries
- Facilitate a remote learning programme for 270 students
- Equip the school with Covid-19 adaptations to meet regulations



New handwashing facilities at Umubano Academy ensure that children can wash their hands regularly



New digital thermometers enable staff to check for Covid-19 symptoms

# US Friends of APIE

The US Friends of APIE is a registered US charitable organisation committed to raising funds to support APIE's work in Rwanda. Comprised of just a small group of committed volunteers, the US Friends reacted quickly to the COVID crisis and provided vital funds and support for both teachers and pupils at Umubano Academy. The US Friends also continued to raise funds for our ongoing programmes, including our Feeding Programme and our Creative Arts project which enables pupils to experience the joy of learning through dance, music, drama and art. We are particularly grateful this year for US donations from the Tony Randall Theatrical Foundation, Stephen Graham, The Solder True Life Foundation and Karen Marsh, Scott and Laura Malkin, The Dinan Family Trust and James Wright.



\$10,000 donated by the Tony Randall Theatrical Foundation to promote Creative Arts at Umubano Academy



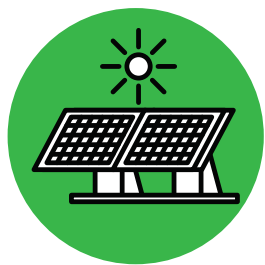
Over \$4,000 raised for the Umubano Feeding Programme to ensure our poorest students don't go hungry



Technology donated to allow students to access remote lessons and \$800 raised to purchase internet data packages for students and teachers



Over \$1,100 donated for the Coronavirus Hardship Fund and over \$1,200 donated for our Scholarship Fund



Almost \$8,000 donated to enable us to install solar panels on the roof of Umubano Academy



Over \$30,000 raised to cover core costs in Rwanda

# The faces behind the fundraising



Ena Carroll-Isles (seen here on the right visiting one of our scholarship families) is our volunteer UK Schools Ambassador. Despite the challenges posed by school closures, our UK Schools Ambassador continued to build relationships with schools in the UK and support them with their fundraising efforts for APIE



Pupils of Benenden School in Kent raised more than £300 for APIE with a student talent show (left) which was livestreamed across the school, keeping everyone safe in their Covid bubbles



APIE's live virtual crowd funder with The Funding Network (TFN) raised an incredible £16,000 in just a few hours. The event was hosted by TFN Chief Executive Eugenie Harvey (pictured left) whose enthusiasm drew in donations from philanthropists around the world



US Friends of APIE raised almost \$50,000 to boost our fundraising for the coronavirus hardship fund, core costs in Rwanda, our solar panels project and the Umubano Feeding Programme. US Friends of APIE Chair Heather Randall (pictured third from left with teachers and a student) continues to be a key supporter of Umubano Academy



US-based Elizabeth Dinan donated \$40,512 in 2020 to enable us to create a new library at Umubano Academy. The new library will feature an outdoor reading area, state-of-the-art cataloguing software and thousands of new, high quality books



# Our donors & partners

APIE is very grateful to all our **partners** in Rwanda, the UK and the US, without whom our work would not be possible and whose commitment and enthusiasm inspire us.

Aegis Trust  
Angie Kotler  
Association of Business Executives  
Burn.It.Smith Quintet  
Chariot House  
Charity Links  
Danae Jerrim  
FCDO  
Dinan Family Trust  
Ena Carroll-Isles  
The Foundation for Social Improvement  
Grille Foundation  
Heather Randall

Jean de Dieu Dusingize  
John Cox  
Karen Marsh  
Lef Pillon Trust  
Mannion Daniels  
Mashirika Arts  
Maurie Harlan  
MINEDUC  
National Union of Disabilities  
Rwanda  
Oaklands School  
RENC  
Rwanda Education Board  
Sarah Havens

Scholé  
Scott and Laura Malkin Family Trust  
Solder True Life Foundation  
St Albans High School  
St Giles School  
The Big Give  
Transform Africa Summit  
Tony Randall Theatrical Foundation  
Ubumuntu Arts Festival  
Umubano Academy  
UK Aid Direct  
US Friends of APIE  
Victoria League  
World Bank

We would like to thank all our **donors** for their incredible generosity, especially in a year when many have experienced hardship. We are particularly grateful to the individual donors listed below who made a significant contribution in 2020. We would also like to extend our thanks to all our regular donors – commitment to a regular donation helps us to plan our finances, fundraising and projects.

Andrew Mitchell  
Andrew Sykes  
Brooks Newmark  
Elizabeth Dinan  
Isabelle Power

James Wright  
Jeffrey Schlichting  
Jessica Barnecutt  
Laura Malkin

Linda Lakhdar  
Nicola Harries  
Rose Family  
Stephen Graham

Thank you for  
being our  
partner in  
education



[www.apartnerineducation.org](http://www.apartnerineducation.org)



@APIE\_Rwanda



@apartnerineducation



@apartnerineducation

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**A PARTNER IN EDUCATION**

(Company registered by guarantee no. 07079874,  
registered charity no. 1133224)

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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## A PARTNER IN EDUCATION

(Company limited by guarantee no. 07079874, registered charity no. 1133224)

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### REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2020

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

For the year ended 31 December 2020

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Company reg. no.	07079874
Charity reg. no. (England)	1133224
Charity reg. no. (Scotland)	SC043470
Registered office	91 Eaton Terrace London SW1W 8TW
Trustees	<p>The trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:</p> <p>Sir Keith Ajebo Ian Henn Dr Susan Horner Michael Mitchell Brooks Newmark Lucy Newmark Marcus Starling Stephen McCauley</p> <p>(Resigned 17 February 2020)</p>
Key management personnel	<p>Amy Barneclutt, CEO (Rwanda)</p> <p>Hannah Messer, UK Operations Manager (UK)</p>

**Bankers**  
**A PARTNER IN EDUCATION**

Coutts  
440 Strand,  
London, WC2R 0QS

**Independent Examiner**

NfP Accountants Ltd  
No. 38, 52 Peckham Grove  
London, SE15 6FR



### BOARD OF TRUSTEES' REPORT

For the year ended 31 December 2020

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The Trustees (who are the Directors of the charitable company for the purposes of the Companies Act), present their combined Directors' report and Trustees' annual report (as required by company and charity law), together with the financial statements of A Partner in Education for year ended 31 December 2020. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document, and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The reference and administrative information set out on page 1 forms part of this report.

### Structure, governance and management

#### Governance & management

A Partner in Education was registered as a company limited by guarantee in England and Wales, incorporated at companies house on 18 November 2009. The company is also a registered charity with the charity commission, registered number 1133224. A Partner in Education was constituted under Memorandum and Articles of Association dated 18 November 2009.

The governance of the charity is the responsibility of the Trustees. Day to day management is by the CEO, who draws on the support and expertise of the highly experienced Board of Trustees as needed.

#### Method of appointment or election of Board of Trustees

Trustees are elected under the terms of the Memorandum and Articles of Association. New Trustees are selected by existing Trustees and are people who have specific interest in the charity and a range of skills to enhance its development.

The Trustees who served during the period and after the year end are shown on page 1.

#### Induction and training of new Trustees

New Trustees undergo an orientation to brief them of their legal obligations under charity law, the committee and decision-making processes and recent financial activities of the charity.

#### Related parties and relationships with other organisations

The Charity has considered the disclosure requirements of the SORP for related party relationships. The charity has no related party connections with other organisations. The trustees consider that the members of the board and their close connections to be the only related parties of the charity. All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 6 to the accounts.

Trustees are required to disclose all relevant interests and register them with the UK Operations Manager and to withdraw from decisions where a conflict of interest arises.

### BOARD OF TRUSTEES' REPORT

For the year ended 31 December 2020

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#### Remuneration policy for key management personnel

The pay of the charity's CEO is reviewed annually. The trustees draw on their knowledge of the sector and common practice in other charities of similar size to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

#### Risk management

The Board of Trustees fully accepts its responsibilities for ensuring that the major risks to which the Charity is exposed are identified, and that there are systems and procedures in place to mitigate those risks. Risk registers are reviewed regularly at meetings of the Board of Trustees.

#### Objectives and activities for the public benefit

##### Purposes and aims

The charity's object as set out in the Articles of Association is to advance education in developing countries. A Partner in Education was established as a UK charity ten years ago, in response to an urgent need in Rwanda for schools to be rebuilt in the aftermath of the 1994 genocide. APIE built a school with the aim of working in partnership with its local staff to develop a local model of excellence that ultimately could be scaled. Umubano Academy opened in 2013 and in seven years has achieved excellence in academic achievement, inclusion, wellbeing, citizenship and as a model of education for sustainable peace. Umubano is now recognised as a 'lead school for peace' in Rwanda and APIE helps maintain this today. APIE is now being asked to scale and disseminate this model across the country. In line with the Government's priorities, APIE aims to help change the bigger picture of teaching practice across Rwanda, whilst continuing to support its students at Umubano Academy and changing individuals' lives at the local level.

##### Our vision

A world where all children in Rwanda, regardless of background and circumstance, have the opportunity to receive high quality education.

##### Our mission

To create sustainable and locally-led teacher training, improving the quality of education in a rapidly developing country.

##### Our aims

- To develop a model school to demonstrate what is possible, run by local teachers and using local materials;
- To develop outreach programmes to improve the quality of teaching and education.

## A PARTNER IN EDUCATION

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### BOARD OF TRUSTEES' REPORT

For the year ended 31 December 2020

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#### Principle activities

APIE carries out activities related to the improvement of Umubano Academy in Kigali, Rwanda as well as outreach teacher training projects across Rwanda.

#### Public benefit

The Board of Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

#### Achievements and performance

In 2020, APIE provided hardship funds for staff and families at Umubano Academy and supported Umubano Academy to deliver remote learning due to the Covid-19 pandemic. APIE supported the school with re-opening plans, including providing staff training and enhanced sanitation facilities on site. A library project at Umubano Academy was launched to provide quality reading and research facilities for students and teachers.

APIE also delivered an entrepreneurship programme at Umubano Academy, in partnership with the Association of Business Executives (ABE). In 2020, the installation of solar panels at Umubano Academy was finished, to reduce environmental impact and reduce running costs.

Partnering with Scholé, APIE delivered a remote learning programme aimed at increasing the quality of talk between young children and their parents. The outreach teacher training programmes in 2020 included Enhancing teaching skills and knowledge in pre-primary education in Rwanda through cost-effective, high quality professional development, reaching 563 beneficiaries through the EQUIP project. APIE also launched a new project, Education for Sustainable Peace, completing action research to inform the wider design of this programme.

APIE engaged at national level to influence policymakers through advocacy and lesson sharing on a number of different educational topics.

#### Financial review

##### *Financial Position*

The Charity achieved net income for the year of £8,849 (2019 - net income of £84,848), details of which are shown in the Statement of Financial Activities on page 7. Total income for the year amounted to £173,463, a reduction of £95,324 on the previous year, and total expenditure amounted to £164,614, a reduction of £19,325 on the previous year.

##### *Reserves Policy*

It is the policy of the Trustees to work towards and then maintain free reserves at a level equivalent to **at least three months' running costs** to cover all eventualities and emergencies. At present this is calculated to be **£18,528 (without salaries funded by projects)**.

The Charity's reserves at the end amount to £66,697. In these uncertain times, the trustees consider that this is not excessive and is acceptable.

## A PARTNER IN EDUCATION

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### BOARD OF TRUSTEES' REPORT

For the year ended 31 December 2020

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#### *Going Concern*

After making appropriate enquiries, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

The Trustees are grateful for the continued financial support from UK Aid Direct, Lef Pillon, Dinan Family Foundation, Tony Randall Theatrical Foundation, Victoria League, BFSS and other partners.

#### **Plans for future periods**

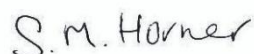
During 2021, the charity will continue to advance education in Rwanda, by supporting our partner model school, Umubano Acacemy, to demonstrate what is possible, and by developing outreach programmes to improve the quality of teaching and education.

#### **Preparation of the report**

This report was prepared following the Statement of Recommended Practice (SORP) 2015 FRS102, and taking advantage of the provisions applicable to smaller charities.

#### **Approval of the report**

This report was approved by the Board of Trustees on.....17 Sept 2021 ....and signed on their behalf by:



**Dr Susan Horner**  
Chair



**INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES**  
**For the year ended 31 December 2020**

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I report on the accounts of the charity for the year ended 31 December 2020 set out on pages 7 to 20.

**Respective responsibilities of the Board of Trustees and examiner**

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the Company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Charles Ssempijja, ACA**  
NfP Accountants Ltd  
Chartered Accountants  
No. 38, 52 Peckham Grove  
London  
SE15 6FR

Date: **17 September 2021**  
.....

## A PARTNER IN EDUCATION

### STATEMENT OF FINANCIAL ACTIVITIES

(incorporating Income and Expenditure Account & Statement of Total Realised Gains and Losses)

For the year ended 31 December 2020

	Note	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Unrestricted Funds 2019 Restated £	Restricted Funds 2019 Restated £	Total Funds 2019 Restated £
<b>INCOME FROM</b>							
Donations and legacies	2	49,427	124,028	173,455	212,208	-	212,208
Charitable activities							
Rwanda programme	3	-	-	-	-	46,648	46,648
Investment income: bank interest		8	-	8	27	-	27
Other income		-	-	-	9,904	-	9,904
<b>TOTAL INCOME</b>		<b>49,435</b>	<b>124,028</b>	<b>173,463</b>	<b>222,139</b>	<b>46,648</b>	<b>268,787</b>
<b>EXPENDITURE ON</b>							
Salaries		26,995	41,971	68,966	96,494	-	96,494
Pension		1,916	3,163	5,079	3,425	-	3,425
Consultancy		3,477	12,498	15,975	-	-	-
Recruitment		-	-	-	267	-	267
Staff training		208	91	299	130	-	130
Project costs							
UA Academic books		-	441	441	56	-	56
UA Academic equipment		-	10,418	10,418	22	-	22
UA Construction		372	15,006	15,378	-	13,203	13,203
UA Scholarship Fund		-	7,839	7,839	-	35,139	35,139
UA Hardship Fund		-	22,412	22,412	-	-	-
UA SEN		-	2,973	2,973	3,983	773	4,756
Other project costs		-	624	624	546	-	546
Office & governance costs							
Bookkeeping and accounting		-	786	786	4,959	-	4,959
Independent examination		960	-	960	1,500	-	1,500
Advertising & Marketing		-	-	-	960	-	960
Fundraising		-	599	599	2,585	-	2,585
Hardware		175	1,410	1,585	7,649	-	7,649
In-country travel and subsistence		71	3,647	3,718	1,618	-	1,618
Corporate insurance		-	222	222	332	-	332
International travel		626	1,187	1,813	7,128	-	7,128
Motorvehicle expenses		204	1,570	1,774	2,347	-	2,347
Office rent		-	848	848	1,500	-	1,500
Postage, Printing & Stationery		31	135	166	347	-	347
Software, Licences and Web Hosting		755	774	1,529	711	-	711
Other office overheads		352	1,069	1,421	865	-	865
Exchange gains/(losses)		(1,211)	-	(1,211)	(2,600)	-	(2,600)
<b>TOTAL EXPENDITURE</b>		<b>34,931</b>	<b>129,683</b>	<b>164,614</b>	<b>134,824</b>	<b>49,115</b>	<b>183,939</b>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<b>14,504</b>	<b>(5,655)</b>	<b>8,849</b>	<b>87,315</b>	<b>(2,467)</b>	<b>84,848</b>
<b>RECONCILIATION OF FUNDS</b>							
TOTAL FUNDS AT 1 JANUARY 2020		52,193	5,655	57,848	(35,122)	8,122	(27,000)
<b>TOTAL FUNDS AT 31 DECEMBER 2020</b>		<b>£ 66,697</b>	<b>£ Nil</b>	<b>£ 66,697</b>	<b>£ 52,193</b>	<b>£ 5,655</b>	<b>£ 57,848</b>

All income and expenditure has arisen from continuing activities

The annexed notes form part of these financial statements

**A PARTNER IN EDUCATION**  
**(company limited by guarantee number 07079874)**

**BALANCE SHEET**  
**As at 31 December 2020**

	Notes	£	2020 £	£	Restated 2019 £
<b>CURRENT ASSETS</b>					
Debtors	10	347		-	
Cash at bank and in hand		68,554		60,258	
		<u>68,901</u>		<u>60,258</u>	
<b>CREDITORS: amounts falling due within one year</b>	11	(2,204)		(2,410)	
<b>NET CURRENT ASSETS</b>			<b>66,697</b>		<b>57,848</b>
<b>NET ASSETS</b>		<u>£</u>	<u><b>66,697</b></u>	<u>£</u>	<u><b>57,848</b></u>
<b>FUNDS</b>					
Restricted funds	12		-		5,655
Unrestricted funds	12		66,697		52,193
		<u>£</u>	<u><b>66,697</b></u>	<u>£</u>	<u><b>57,848</b></u>

For the year ended 31 December 2020 the Company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- (i) The members have not required the Company to obtain an audit of its accounts for the year in question in accordance with section 476;
- (ii) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

They were approved, and authorised for issue, by the Board of Trustees on...17 Sept 2021 ..... and signed on their behalf by:-

*S.M. Horner*

DR SUSAN HORNER, Chair

## **A PARTNER IN EDUCATION**

The annexed notes form part of these financial statements



**STATEMENT OF CASHFLOWS**  
**For the year ended 31 December 2020**

	<b>2020</b>		<b>2019</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Cash flows from operating activities		<b>8,849</b>		84,848
Net cash provided by / (used in) operating activities				
(Increase)/decrease in stocks		-		-
(Increase)/decrease in debtors		<b>(347)</b>		-
Increase/(decrease) in creditors		<b>(206)</b>		<u>(142,759)</u>
		<b>(553)</b>		(142,759)
Change in cash and cash equivalents in the year		<u><b>8,296</b></u>		<u>(57,911)</u>
Cash and cash equivalents at the beginning of the year		<b>60,258</b>		118,169
Cash and cash equivalents at the year end		<u><u><b>68,554</b></u></u>		<u><u>60,258</u></u>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

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### 1. ACCOUNTING POLICIES

#### ***Basis of preparation of financial statements***

The accounts have been prepared under the historical cost accounting rules, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

Income and expenditure have been analysed by nature rather than by activity, taking advantage of sections 4.6 and 4.22 - 4.23 of this SORP.

Judgements and key sources of estimation uncertainty are detailed in the accounting policies where applicable.

#### ***Public benefit entity***

The charitable company meets the definition of a public benefit entity under FRS 102.

#### ***Going concern***

The Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. Key judgements that the charitable company has made which have a significant effect on the accounts include estimating income and expenditure for the next 12 months, in particular the economic impact of the Covid 19 pandemic.

#### ***Income***

Income is recognised when the charity has entitlement to the funds: this is when any performance conditions attached to the income have been met, it is probable that the income will be received, and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income is only deferred when: the donor specifies that the grant or donation must only be used in future accounting periods; or for performance related grants, where these are received in advance of the performances or specific event to which they relate.

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

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***Donations of gifts, services and facilities***

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

***Interest receivable***

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

***Company status***

A Partner in Education is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

***Fund accounting***

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

***Expenditure and irrecoverable VAT***

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

***Fundraising costs***

Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose.

***Charitable activities***

Expenditure on charitable activities includes the costs of delivering services and reading activities undertaken to further the purposes of the charity and their associated support costs.

***Other expenditure***

Other expenditure represents those items not falling into any other heading.

**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2020

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***Allocation of support costs***

Resources expended are allocated to the particular activity where the cost relates directly to that activity. Staff costs are stated on the basis of staff time. Support costs which cannot be directly attributed to charitable activities are allocated in proportion to staff costs.

Where information about the aims, objectives and projects of the charity is also provided to potential donors, activity costs are apportioned between fundraising and charitable activities on the basis of the area of literature occupied by each activity.

***Operating leases***

Rental charges are charged on a straight line basis over the term of the lease.

***Tangible fixed assets and depreciation***

Tangible fixed assets (excluding investments) are stated at cost less depreciation. The cost of minor additions or those costing less than £300 are not capitalised. Other fixed assets with an expected life of more than one year are included at cost less depreciation. Depreciation is calculated on a straight line method as cost less salvagable value over the asset's expected useful life.

***Debtors***

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

***Cash at bank and in hand***

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

***Creditors and provisions***

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

***Pensions***

The charity operates defined contributions pension schemes for its staff in the UK and in Rwanda. The amounts payable are recorded as expenditure in the period in which they fall due. Total pension contributions made during the year are treated as an expense and were £5,079 (2019 - £3,425).



NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

2. DONATIONS AND LEGACIES

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
DFID/FCDO	-	21,726	21,726	29,608
Grille Foundation	-	-	-	8,000
Lef Pillon	-	20,136	20,136	7,040
TRTF	-	6,887	6,887	3,960
Dinan Family Foundation	-	26,067	26,067	-
Victoria League	-	1,373	1,373	2,000
General donations	49,427	47,839	97,266	161,600
	<u>£ 49,427</u>	<u>£ 124,028</u>	<u>£ 173,455</u>	<u>£ 212,208</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Project income - Rwanda	-	-	-	46,648
	<u>£ Nil</u>	<u>£ Nil</u>	<u>£ Nil</u>	<u>£ 46,648</u>

4. NET INCOME / EXPENDITURE FOR THE YEAR

This is stated after charging / crediting:

	2020 £	2019 £
Independent auditor's / examiner's remuneration:		
Independent examiner's fees	<u>960</u>	<u>1,500</u>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

## 5. STAFF COSTS AND NUMBERS

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £
<b>Salary costs</b>						
Wages and salaries	66,695	-	66,695	96,432	-	96,432
Pension costs	4,961	118	5,079	3,425	-	3,425
	<u>71,656</u>	<u>118</u>	<u>71,774</u>	<u>99,857</u>	<u>-</u>	<u>99,857</u>
<b>Other staffing costs</b>						
Staff training	(1,111)	1,410	299	130	-	130
Staff insurance	(1,376)	3,647	2,271	62	-	62
Consultancy	14,992	983	15,975	-	-	-
	<u>£ 84,161</u>	<u>£ 6,158</u>	<u>£ 90,319</u>	<u>£ 100,049</u>	<u>£ Nil</u>	<u>£ 100,049</u>

The average number of employees (head count based on number of staff employed) during the year was 6 (2019 - 9).

The total employee benefits, including pension contributions, of the key management personnel were £50,818 (2019 - £56,795). In 2020, this includes £31,380 for an Interim Chief Operating Officer consultant.

During the year, no employee's benefits were above £60,000 (2019 - the same).

## 6. TRUSTEES' REMUNERATION AND EXPENSES

The charity trustees were not paid and did not receive any other benefits from association with the charity in the year (2019 - £nil). No charity trustee received payment for professional or other services supplied to the charity (2019 - £nil).

No trustees received payments in reimbursement of out of pocket expenses (2019 - the same).

## 7. RELATED PARTY TRANSACTIONS

Other than trustees' expenses above, there are no reportable related party transactions to disclose for 2020 (2019 - none).

## 8. TAXATION

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

### 9. PENSION SCHEME

UK: APIE operates a defined contributions pension scheme with Smart Pension Master Trust, which is a qualifying workplace pension. Smart Pension Master Trust is authorised and supervised by The Pensions Regulator. This fund is invested wholly or predominantly in units of such other funds identified by the Trustees of the pension scheme and maintained by Legal & General Investment Management. These funds may change from time to time. The Fund Objective and Benchmark have also been determined by the Trustees.

Rwanda: APIE pays into the Government pension scheme in Rwanda, Caisse Social du Rwanda, as stipulated in Rwandan labour law. The contribution rates are 3% paid by the employer and 3% by the employee. Individuals are eligible to receive their monthly pension at the age of 55 if they have accumulated 15 years of service, or at the age of 65.

### 10. DEBTORS

	2020	2019
	£	£
Due within one year		
Rwanda receivable	347	-
	<b>£ 347</b>	<b>£ Nil</b>

### 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	-	294
PAYE payable	175	676
Payroll liability	855	-
WOP liability	139	-
Pensions payable	75	240
Accruals	960	1,200
	<b>£ 2,204</b>	<b>£ 2,410</b>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

## 12. STATEMENT OF FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers and investment gains/(losses) £	Carried Forward £
<b>RESTRICTED FUNDS</b>					
Core	-	6,637	(6,637)	-	-
TRTF: Creative arts	-	6,887	(6,887)	-	-
Education for peace	-	11,372	(11,372)	-	-
Umubano SEN	-	4,704	(4,704)	-	-
Umubano Feeding Programme	-	2,979	(2,979)	-	-
Umubano Hardship Fund	-	26,903	(26,903)	-	-
Umubano Solar	-	9,877	(9,877)	-	-
Dinan Library Project	-	26,067	(26,067)	-	-
Umubano Scholarship Fund	898	8,079	(8,977)	-	-
EQUIP project	4,666	19,150	(23,816)	-	-
Umubao Supplies and Equipment	-	1,373	(1,373)	-	-
Other	91	-	(91)	-	-
	<u>£ 5,655</u>	<u>£ 124,028</u>	<u>£ (129,683)</u>	<u>£ Nil</u>	<u>£ Nil</u>

## SUMMARY OF FUNDS

General Funds	52,193	49,435	(34,931)	-	66,697
Restricted Funds	5,655	124,028	(129,683)	-	-
	<u>£ 57,848</u>	<u>£ 173,463</u>	<u>£ (164,614)</u>	<u>£ Nil</u>	<u>£ 66,697</u>

## STATEMENT OF FUNDS - 2019

	Brought Forward £	Restated Incoming Resources £	Restated Resources Expended £	Transfers and investment gains/(losses) £	Carried Forward £
<b>SUMMARY OF FUNDS</b>					
General Funds	(35,122)	222,139	(134,824)	-	52,193
Restricted Funds	8,122	46,648	(49,115)	-	5,655
	<u>£ (27,000)</u>	<u>£ 268,787</u>	<u>£ (183,939)</u>	<u>£ Nil</u>	<u>£ 57,848</u>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

### Description of restricted funds

Core Costs UK: Costs to ensure the ongoing effective functioning of APIE as a UK Charity.

EQUIP 1: A 2-year project to create and trial an e-learning course to train pre-primary teachers in 200 schools in

Education for Peace: Project to support Rwandan educators to develop their practice, teaching children to love challenges, learn from mistakes, enjoy effort and develop empathy, helping to create a generation of global advocates for peace.

Umubano SEN: Project to enhance skills and resources for the provision of inclusive education at Umubano Academy.

Creative Arts: Project to encourage creativity through drama, arts and crafts, dance and performance at Umubano Academy.

Umubano Feeding Programme: Project to ensure that children attending Umubano Academy have access to nutritious food during the school day.

Umubano Hardship Fund: A fund developed to ensure that teachers at Umubano Academy received a basic income to feed their families and pay basic bills whilst their salaries were suspended during the extended coronavirus lockdown period in Rwanda. Also used to support scholarship families who experienced hardship and needed food supplies for their families to survive.

Umubao Scholarship Fund: This fund ensures we can support pupils from the poorest families to receive a quality education at Umubano Academy by providing tuition fees, uniforms, classroom materials, learning support and other tools to enable children to build their future.

Umubano Solar: Project to purchase and install solar panels on the roof of Umubano Academy, thereby reducing energy bills and enabling the school to redirect funds to providing education.

Dinan Library Project: Project to upgrade the facilities in Umubano Academy's library including purchasing books and laptops, providing high speed internet, creating an online catalogue system for the library, creating an outdoor reading area and funding a librarian with education support to train staff on the better use of the library.

Umubao Supplies and Equipment: Supporting Umubano Academy to purchase vital supplies and equipment to support the provision of quality education.

### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds		Restricted Funds	Total Funds
	Designated Funds	General Funds		
	£	£	£	£
Net current assets	-	66,697	-	66,697
	<u>£ Nil</u>	<u>£ 66,697</u>	<u>£ Nil</u>	<u>£ 66,697</u>

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

14. ANALYSIS OF THE NET MOVEMENT IN FUNDS

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Net movement in funds	14,504	(5,655)	8,849	84,848
	<u>£ 14,504</u>	<u>£ (5,655)</u>	<u>£ 8,849</u>	<u>£ 84,848</u>

15. OPERATING LEASE COMMITMENTS

The charity has no standing lease commitments.

16. OTHER COMPANY INFORMATION

A Partner in Education is a charitable company limited by guarantee, registered in England with registration number 07079874. Its registered office address is 91 Eaton Terrace, London, England, SW1W 8TW. The accounts are presented in GBP rounded to £1.